



OF SEABROOK

AGENDA BRIEFING

Date of Meeting: 11/15/16

Submitter/Requestor: Arthur Chairez

Date Submitted: 10/31/16

Presenter: Arthur Chairez

Description/Subject: Bid Award for Hester's Gully Drainage Improvements Project 2016-10

Purpose/Need: Drainage Improvements

Background/Issue: CIP Number D7 - the city acquired property located at 3026 Todville Rd. for the purpose of improving drainage within the Hester Gully watershed. The improvements include clearing and grubbing the property and construct a wooden access bridge for maintenance. This is a Hurricane Ike Disaster Recovery Project funded through GLO Round 2 Funds.

Impacted Parties: Citizens, Council, Public Works

Miscellaneous Comments: On 10/20/2016, Hester Gully Drainage Improvements Project 2016-10 was opened and 5 bids were received. During the final review process, the City's Grant Administrator, Riveron Corp, discovered and identified that official notifications were missing. This project is receiving federal funds through the Texas General Land Office (GLO), and as a requirement, the City of Seabrook shall make efforts to notify Section 3 Businesses of the project bids. City Staff has made a good faith effort to notify Section 3 Businesses of project bids, but the City's section 3 plan includes special notices to various organizations to insure that the process is followed and the funding is not jeopardized when future audits are conducted.

Recommended Action: Due to insufficient posting, staff recommends rejecting the bids and rebidding the project with proper notifications in all areas.

Texas Local Government Code 252.043 (f) authorized the governing body to reject bids. In addition, Section 5.09, Purchasing Procedure, allows for the authorization to reject any or all bids in accordance with state law.

Attachments: Engineer recommendation letter, Bid tabulation

Fiscal Impact: Budgeted ☐ Yes ☐ No Finance Officer Review:
Budget Amendment Required ☐ Yes ☐ No
Future/Ongoing Impact ☐ Yes ☐ No _____
Budget Dept/Line Item Number _____
Approximate Total Amount of Expenditure 100,000

Where on the agenda should this item be placed: Bid Awards

Suggested Motion: Recommend that the current bids be rejected and rebid project.

Approvals:

Initials

Date

Approved by City Manager (If applicable) _____

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review _____

(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Received and accepted by the City Secretary/Assistant _____

Returned by the City Secretary/Assistant (If incomplete) _____

All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.